

Minutes of Marshall Library Board – November 13, 2024

Call to Order:

The Marshall Public Library Board of Trustees met in regular session on Wednesday, November 13, 2024. President John Tarble called the meeting to order at 6:02 pm. Board members present were Jody Green, Janet Hasten, Steven Schofield, John Tarble, and Herman Wallace. Alyson Thompson, Director and Jamie Poorman, Head Librarian, were also present. Jenn Smitely joined the meeting during the librarian report. Mike Cameron, Robert Nelson, and Melissa Strait were absent.

Pledge of Allegiance:

The trustees performed the Pledge of Allegiance.

Public Comments:

There were no public comments.

Secretary's Report:

The minutes from the meeting held on October 9, 2024, were reviewed. On a motion by Janet, seconded by Steve, the minutes were approved.

Officers' Reports:

There were no officers' reports.

Presentation of Bills:

The November invoices were listed and reviewed. There were three add on items; Mid America for \$163.95, Gale for \$163.95, and Terminix for \$50. On a motion by Herman, seconded by Steve, payment of bills in the amount of \$103,667.19 were approved. A roll call vote was taken and recorded as follows:

Janey – yes, Herman – yes, John – yes, Steve – yes, Jody - yes

Librarian's Report:

Jamie presented the Librarian's Report for October. Patron registration increased by 40, and total circulation was 3,020. The increased patrons were mostly from the second grade I Can Read program. Jamie introduced the trustees to the library's new bookworm, which will be moved around the library for patrons to find. Jamie is working on creating a Flickr Photo account, allowing people to access around 3,000 photos.

Friends of the Library Report:

The Friends of the Library met November 7, 2024. The Friends approved furniture purchases and a glass whiteboard for the remodeled areas. Their next meeting will be January 9, 2025, at 5 pm.

Marshall Area Public Library District Report:

The Area District met on October 22, 2024, and held their Truth in Taxation meeting. Their next meeting will be on November 26, 2024, at 4:30 pm.

Director's Report:

Alyson updated the trustees on several events and activities in October, including that new clerk Lynetta Horsley has started working and that the library is still looking for another part-time clerk. At the end of October, the Library accounts held \$381,742.58 in Operations, \$10,000 in Retirement, and \$10,000.00 in Special Reserves, for a total of \$401,742.58.

Old Business:

- **Sign up for the Annual Christmas Dinner at the Library** – a signup sheet was passed around for trustees to RSVP for the Christmas dinner.
- **Phase II Construction Project Update/Handout**

Alyson presented a packet documenting the progress of the construction project and meeting minutes.

- **Potential Change Orders:**

No change orders were presented, so no action was taken.

- **Update on City of Marshall Loan:**

The City Council approved a \$183,000 interest-free loan for the library. A copy of the approved resolution was provided to the trustees. President John Tarble sent a letter to the Mayor and City Council thanking them for approving the loan. A copy was provided to the trustees. Alyson also noted that in the Mayor's "What's Going On?" email from October 11, it stated that Alyson felt that the loan could be repaid in two or three years. Alyson did not specify a time, but did think the loan could be repaid in fewer years.

New Business:

- **Grand re-opening, volunteers needed to greet & handout cake/punch/flyers**

A signup sheet was passed for trustees to sign up to help with different activities during the grand re-opening event.

Other – Trustee Tip:

Alyson informed the board that the Illinois Heartland Library System Board of Trustees has a current opening.

Adjournment:

The meeting was adjourned at 6:51 pm on a motion by Steve, seconded by Herman.

Next meeting will be on December 11, 2024, at 6:00 pm at the library in the Illinois Room.

Jody Green, Secretary